

USD 249 Frontenac Schools Hall of Fame

Constitution / Bylaws

Article I

PURPOSE / HISTORY

The USD 249 Frontenac Schools Hall of Fame Committee (Frontenac Schools Hall of Fame) is dedicated to commemorating the outstanding accomplishments of its students / athletes, teams, faculty / coaches, alumni, and contributors. The Frontenac Schools Hall of Fame was founded in 2022. The Frontenac Schools Hall of Fame is displayed digitally in the main hallway near the gymnasium in Frontenac High School. Inductees are honored by having their photograph, biographical information, videos, and information about their significant achievements added to the Hall.

SPONSORSHIP

The Frontenac Schools Hall of Fame is sponsored by the USD 249 Board of Education.

Article II

CATEGORIES OF MEMBERSHIP

1. Student / Athlete
2. Team (including players, coaches, managers)
3. Faculty
4. Coach
5. Alumni
6. Contributor

Article III

ELIGIBILITY

1. A Frontenac Schools student or athlete is eligible for nomination ten years after his or her last day of attendance in the Frontenac High School.
2. A Frontenac High School team is eligible for nomination ten years after the last member of that team has graduated or otherwise left the Frontenac High School (coaches excluded – a coach may be inducted as a member of a team while he or she is still an employee of the school).
3. A Frontenac Schools faculty member or coach is eligible for nomination ten years after his or her last day of employment at the Frontenac Schools.
4. Frontenac Schools alumni are eligible for nomination ten years after their last attendance or employment at the Frontenac Schools for accomplishments that they have attained after leaving the Frontenac Schools.

- Contributors of the Frontenac Schools may be nominated based on special support of the Frontenac Schools, either during an exceptional situation or over the course of many years.

The Selection Committee may make exceptions to the above-mentioned criteria by a majority vote of the Selection Committee in attendance.

Article IV

NOMINATION / SELECTION PROCEDURES

Nomination forms are available from the USD 249 District Office or on the USD 249 website.

Nominations may be submitted at any time, in care of the USD 249 Superintendent. Nominations will not be made public. Exact deadlines and meeting dates will be determined by the Selection Committee each year. Effort will be made to limit the number of inductees (living or posthumous) to maintain the legitimacy of the Hall of Fame. Examples of criteria for nomination include:

Student / Athlete: National Merit Scholar designation, perfect ACT score, state or national championship in debate, speech, scholars bowl or sports in an individual, duo event or relay, state-level Player of the Year or exceptional achievement.

Team: team state championship or exceptional achievements in sports or other activities (scholars bowl, forensics, debate)

Faculty or Coach: Must meet one of the following criteria: Highly successful career (in USD 249 alone or combined with other positions) spanning over a period of 20 plus years, state or national Teacher of the Year, state or national Administrator of the Year, coach of team state championship, state-level Coach of the Year, coaching a significant number of individual state champions and/or players of the year, developing a significant number of athletes who are successful at the activity at the post-secondary level or a significant number of students who are successful in the fields taught by the teacher.

Alumni: highly successful career in chosen profession / occupation, state or national political office holder, state or national non-profit office holder, state or national recognition for outstanding accomplishment, collegiate All American status, collegiate school or conference record holder, collegiate conference or national Player of the Year, Olympian, national team, or professional athlete.

Contributor: a business, organization, or individual that has made tremendous contributions (time, resources, funds, other assistance) to the Frontenac Schools.

Legacy: teams and individuals who have completed their athletic/academic career more than 50 years from the current date.

A minimum of two-thirds affirmative votes from the members of the Selection Committee in attendance is required for induction.(4/5, 4/6, 5/7, 5/8, 6/9, 7/10)

In the event of a large number of nominees and widespread balloting in which no one receives the minimum two-thirds affirmative votes, the Selection Committee is authorized, at its discretion, to conduct preliminary balloting to reduce the number of nominees it deems workable or manageable for further discussion. In the preliminary balloting, the pool of nominees may be narrowed, but not elected to the Hall of Fame. From that point on, subsequent balloting should be aimed at meeting the two-thirds vote criteria.

In no case is the selection committee obligated to induct any nominees.

All voting will be done by secret ballot, with the Superintendent tabulating the votes at the same meeting of the Selection Committee.

Removal: The Selection Committee reserves the right to remove an inductee from the USD 249 Frontenac Schools Hall of Fame for any reason. An inductee may be removed by a two-thirds vote of the entire Selection Committee (7/10).

Article V

SELECTION COMMITTEE

The Selection Committee will include a maximum of 10 or a minimum of 5 members. A quorum for conducting business will consist of 5 or more members of the Selection Committee.

The Superintendent shall chair the Selection Committee. If the Superintendent is unavailable, the Principal shall act as chair. The Selection Committee will include the:

USD 249 Superintendent
Frontenac Administrator
Frontenac Athletic/Activities Director
and a representative from each of the following:
Frontenac Historical Committee
Frontenac Teachers Association
USD 249 Education Foundation
USD 249 Board of Education
Frontenac High School Alumni

Meetings

The Selection Committee will meet at least once each year in the spring. The Superintendent will maintain contact records of the Selection Committee members and will endeavor to schedule the annual meeting and any other necessary meetings to accommodate the schedules of most of the members of the Selection Committee. Efforts will also be made to allow Selection Committee members to participate remotely as needed. Each member in attendance, either in person or remote, will be eligible to vote on all matters. The Frontenac High School Athletic/Activities Director will serve as the Secretary to take minutes of Selection Committee meetings. The minutes will be maintained by the Superintendent of Schools. Meetings will be conducted with informal rules of order. Agendas will be set by the Superintendent. Selection Committee members may add agenda items with consent of the majority of the Selection Committee members in attendance. The agenda will consist of:

- I. Call to Order
- II. Role Call to establish a quorum (5)
- III. Old Business
- IV. New Business
 - A. Consider nominations
 - B. Discuss pending or scheduled induction ceremonies
- V. Adjourn

Vacancies

An Administration Team vacancy will be temporarily filled by an appointee of the remaining two members of the Administration Team. A vacancy of any other seat will be filled by election or appointment of the organization represented.

Article VI

ADMINISTRATION TEAM

The Administration Team will consist of the USD 249 Superintendent, the Frontenac High School Principal, and the Frontenac High School Athletic/Activities Director. The Administration Team will request biographical information, photos and videos from the inductee or the inductee's family, and ensure the information is added to the Hall of Fame. The Administration Team will schedule and organize an induction ceremony in conjunction with the inductee. The Administration Team will order the awards and make them available for the induction ceremony.

Article VII

INDUCTION CEREMONY

Induction ceremonies will be held at public events as deemed appropriate by the inductee and the Administrative Team. Induction ceremonies will normally be held immediately before, after, or at half-time of regularly scheduled school events, with an emphasis on scheduling the induction ceremony in conjunction with a school activity related to the inductee (academics, fine arts, athletics, etc.). If it is appropriate to honor the inductee at a community event in lieu of a school event, efforts will be made to do so. Induction ceremonies in conjunction with a school activity or event should be no longer than two or three minutes in length and will include a short description of the Hall of Fame and the important biographical details pertaining to the induction.

A digital entry will be added to the Frontenac Schools Hall of Fame to honor each inductee. The entry will include a photograph of the inductee, biographical information, and information about his / her / their significant achievements, and as available, additional photos and videos. A plaque will be presented to each inductee recognized as an individual or part of a duo. A framed certificate will be presented to each inductee recognized as a part of a team of three or more. For inductees elected after the inaugural class of inductees, USD 249 will provide the resources necessary to supply the plaques and framed certificates.

Article VIII

AMENDMENTS TO THE CONSTITUTION / BYLAWS

This constitution may be amended or revised when such proposed action is approved by two-thirds vote of the entire Selection Committee. Proposed amendment(s) or revision(s) shall be submitted in writing to the USD 249 Superintendent. The proposals will be considered at the next regularly scheduled Selection Committee meeting.